



FOR YOUTH DEVELOPMENT
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

Dear Volunteer Coach,

Keeping youth safe always has been the YMCA's top priority, and YMCA's that have adopted best practices in child safety are meeting many of the requirements outlined by the Safe Sport Act (SSA). The SSA requires sports organizations to establish reasonable procedures to limit one-on-one interactions between an adult and athlete who is a minor.

We rely on volunteers in coaching roles to keep the YMCA included with any suspicious situations of child abuse. Child abuse is defined as physical or mental injury, sexual abuse or exploitation, or negligent treatment. To adhere to the SSA, we insist that you remain in an OBSERVABLE AND INTERRUPTIBLE distance from another adult (in eye sight of other adults, not one on one, etc.).

As a volunteer coach, you are **REQUIRED** to complete the following online course within 14 days of receiving this letter. Please e-mail the certificate to Gina McMahon upon completion. Thank you for your commitment to SAFETY.

Follow this link to register for the YMCA online training course:
<https://redwoodsinsitute.csod.com/selfreq/register.aspx?c=2933>

ACCOUNT CREATION INSTRUCTIONS:

1. Enter your name and email. Your Username is your email.
2. Click the arrow for "Program Area." Select "Youth Programs"
3. Click the arrow for "Job Classification." Select "Volunteer"
4. Choose a password and continue

TRAINING INSTRUCTIONS: Watch: Child Sexual Abuse Prevention for Volunteers

- **IT IS BEST TO COMPLETE ON A LAPTOP/DESK TOP; DIFFICULT TO COMPLETE ON A CELL PHONE!** Internet Explorer seems to work the best.
- Hover over the Learning tab, choose Browse All Trainings from the drop down menu. A new page will show many different courses. Click on your course. Request the course**

EMAIL CERTIFICATE: Log in, click on View Transcript (bottom right), 3 buttons in middle = click on Active = click on Completed, click on View Completion (far right), click on View My Certificate.

*If you do not complete within 14 days, I will send you a friendly reminder to complete.

*If you do not complete after the reminder, you will NOT be able to coach and the fee for your child to play will be placed on your account.

THANK YOU!

GINA MCMAHON

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