



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

YMCA CAMP
ALGONGQUIN
YMCA Of Barry County

FAMILY
HANDBOOK

Summer 2020

2020 Summer Camp

Family Handbook

Table of Contents

WELCOME TO YMCA CAMP ALGONQUIN	3
GENERAL INFORMATION	4
PREPARING FOR CAMP	5
PACKING FOR CAMP	6
THE PACKING LIST	7
WELLNESS AND SAFETY	7
CAMPER COMMUNICATION	10
DAY CAMP SPECIFICS	11
TEEN TRIP SPECIFICS	11
CAMP ARRIVAL AND DEPARTURE	12
TYPICAL DAILY SCHEDULE	14
ARRIVAL AND DEPARTURE TIMES	15



WELCOME TO YMCA CAMP ALGONQUIN

Our Mission

To put Christian principles into practice through programs that build a healthy spirit, mind, and body for all.

Our Core Values

The YMCA is guided by four core values:

CARING: to demonstrate a sincere concern for others, for their needs and well-being

HONESTY: to tell the truth, to demonstrate reliability and trustworthiness through actions that are in keeping with my stated positions and beliefs.

RESPECT to treat others as I would want them to treat me, to value the worth of every person, including myself.

RESPONSIBILITY to do what is right—what I ought to do, to be accountable for my choices of behavior and actions and my promises.

Our Focus Areas

For Youth Development

At YMCA camp Algonquin, empower youth to reach their full potential by discovering new things about themselves and their values and use their knowledge and skills to explore the world around them.

For Healthy Living

At YMCA Camp Algonquin, we promote healthy lifestyle choices by providing opportunities for a healthy spirit, mind and body through programs, interactions and healthy food choices.

For Social Responsibility

At YMCA Camp Algonquin, everyone is welcome. Campers will have the opportunity to learn how to give back through programs and interactions within our community.

A Message from the Camp Director

Welcome to another summer of adventure and fun at Camp Algonquin. I'm looking forward to seeing some familiar faces from last summer and meeting all of our first-time campers. Endless laughter, stories shared, and lifelong friendships make camp a very special place. I'm excited to be a part of that again this year.

As Camp Director, I have two priorities: safety and fun. I will ensure that every camper, staff member, and adult who enters Camp Algonquin feels safe and secure. We aim to be an environment where they can try new things and be themselves. Secondly, I want everyone to leave camp feeling like they had the time of their lives. It is all about the campers discovering new things, making new friends, and having FUN!

Camp is a unique experience where children make memories and friendships that last a lifetime. Camp will help shape them into the young women and men we need for the future. Camp was and still is a place that has helped shape me into who I am today, and I feel that every child is worthy of this same opportunity!

This handbook has been designed to provide detailed information that you will need and answer frequently asked questions that may come up as your family prepares your camper. If you have any questions, please feel free to contact us.

I look forward to making sure that your camper has the best summer ever!

Yours in Camping,

Hanna "Fidget" O'Toole

269.945.4574 Ext. 108

GENERAL INFORMATION

CAMP CONTACTS

At the YMCA we strive to provide our members with the highest level of customer service. If you have any questions or concerns, please contact us immediately.

YMCA of Barry County/Camp Algonquin

269-945-4574

office@ymcaofbarrycounty.org

YMCA CAMP ALGONQUIN STAFF

We hire a selective group of individuals from the United States as well as from abroad to celebrate worldwide connections. All Camp Algonquin staff are carefully chosen and interviewed for their skills, abilities, and belief in the ideals of the YMCA. They love the outdoors, are responsible, and have an interest in helping children grow. Many are college students, as well as former campers and YMCA activity participants. All staff complete intensive training related to their position, including first aid, CPR, camp craft skills, child development, and waterfront skills.

ASKING FOR HELP

At YMCA Camp Algonquin, every counselor, staff member, and employee is there to help. Our goal is to provide a safe, memorable, and fun experience for your camper. Talk to them ahead of time about asking for help when needed and how to share it with camp staff. Remind your camper that while very talented, the counselors can't read minds and they will need to ask for help, and that is okay.

Similarly, for parents, the staff and directors are more than happy and willing to assist in any way, but we can't help if we don't know there is a problem. Please e-mail or call if you need anything.

GROUP AGREEMENTS & CAMP POLICIES

Our Core Values and general guidelines at camp are as follows;

1. Be Caring
2. Be Honest
3. Be Respectful
4. Be Responsible

When these four things happen, then everyone will be able to have fun which is what camp is all about. With our core values as a starting point, campers will develop group agreements with their counselors and other campers. These group agreements will determine the guideline they want to live by during their stay at camp.

In addition to the guidelines above, campers are not permitted to use or have in their possession, tobacco, electronic nicotine delivery systems, alcohol, or drugs in any form. Illegal substances are not permitted at camp.

No Bullying Zone

There is a zero-tolerance policy for bullying at YMCA Camp Algonquin. Our staff is trained to watch for and detect signs of bullying behavior. We know that at times, children may have disagreements; however, direct targeting of an individual will not be allowed. We encourage any camper to share any concern they may have with the way they or any other person is treated while at camp.

Defacing Camp Property

The YMCA of Barry County works hard to make sure that we have outstanding facilities for our campers and staff to experience the joys of camp. If a camper chooses to deface camp property, the family will be billed to replace what is damaged. If a camper chooses to write on the bunks, they will be asked to return to camp to sand the bunk clean or asked not to return in the future.

Anyone in violation of this policy or anyone behaving in a manner that is dangerous to

themselves or others will be sent home at the parent/guardian's expense. If you or your camper has specific concerns, please contact the Camp Director prior to checking into camp.

INCLUSION

Every child should have the chance to go to camp. If your camper requires special accommodations (dietary, physical, behavioral, etc.), please contact us immediately so any reasonably necessary accommodations may be made prior to your camper's arrival. To discuss your camper's special needs, please contact Camp Director, Hanna O'Toole.

CAMP MERCHANDISE

Each camper will receive a camp T-shirt and photo as part of their stay. The Camper Care Packages can be ordered prior to your camper's stay by updating your online camp registration or contacting our Office Manager and Registrar. A wide variety of other camp merchandise will be available at the YMCA Camp Algonquin Camp Store.

CAMP STORE

The camp store is your source for camp souvenirs, gifts, T-shirts, and many other fun camp accessories! Each camper will have multiple opportunities to visit the camp store. Cash, check, or credit card can be used for a deposit to set up a store account. Any money not submitted with registration will be collected at check-in and logged to the camper's account. If you find the need to add store money after you have dropped off your camper, please call the camp office for assistance at 269-945-4574. Families will not have the ability to add camp store funds to their online account while their camper is at camp.

Any funds remaining in the camper's account at the end of the week will be available to you at the camp store during check out. Any money not collected at the end of summer will go directly to our campership funds.

Purchases at the camp store are optional. While campers can purchase food options from the store, camp will provide healthy snacks two times daily in the main lodge. We recommend 15 to 25 dollars for store money for campers to have the option of purchasing snacks, treats, and merchandise. The camp store will be open for families who want an additional opportunity to purchase camp merchandise during check-in and check-out for Overnight Camp, as well as during the final pick-up for Day Camp.

The YMCA of Barry County is not responsible for any items purchased at the camp store that are lost or stolen during your camper's stay.

CAMPER SURVEYS

Campers may be asked to complete an evaluation during their camp session. Parents and guardians of campers will also have the opportunity to complete an online survey asking for feedback on their campers experience at camp in the weeks following the session via e-mail. Your input on the camp experience is important. This information is used to make improvements to the camper experience. We THANK YOU in advance for completing this survey.

PREPARING FOR CAMP

PREPARING YOUR CAMPER

One of the primary goals of camp is to offer progressive experiences that allow children to develop new skills and confidence. Coming to camp and being away from home and family for an extended time provides a great opportunity to grow.

It is important that each camper is able to care for their general well-being. While counselors are always there to support them, campers are expected to eat meals, shower, groom, dress themselves, and communicate their needs with camp staff.

Please note that we only have showers available at camp. There are no bathtubs.

Help your camper get ready for camp by being excited! Let your camper know that you want them to have fun and learn new things. Emphasize that your camper is “going” to camp, instead of saying you are “sending” them. If your camper has any anxiety about the dark, bugs, night noises, or being away from home, please start preparing them for these things now.

PREPARING FOR CAMP

- Have overnights at friends’ or relatives’ homes.
- Plan some outdoor activities as a family to get your camper used to outdoor weather.
- Encourage your camper to pick out their clothes and help with packing.
- Pick out a security item like a teddy bear or blanket to bring.
- Help them learn how to make their bed and set and wipe the table.
- Make sure they are comfortable doing personal care routines like showering, brushing teeth/hair, and dressing on their own.
- Homesickness is normal. Discuss what it may feel like and suggest ways to help your camper overcome it if they experience it.
- Talk to other families and friends who have attended camp, so you know what to expect.
- Write notes/letters for your camper and bring them to camp during drop off to be delivered to them during the week.

PREPARING YOURSELF

It’s totally normal for parents and guardians to have mixed feelings when their camper goes away – whether it’s their first time away or not. Remember, you have chosen a fun and safe place and your camper will be well cared. The staff is trained to deal with any problem from homesickness to first aid. Try not to let your camper know how much you are going to miss them. Be strong! You don’t

want them to worry about you while they are at camp.

PACKING FOR CAMP

By following these easy tips, your camper will be prepared for anything during their camp adventure.

- Pack your camper’s possessions in a duffel bag or plastic tub with a secure lid.
- Encourage your camper to pack everything into one suitable sized container for their session. This helps ensure things do not get lost.
- Clearly mark all clothing and equipment with the camper’s name, including luggage or tubs.
- Pack comfortable, lightweight clothing that is easy to clean. Clothes WILL get dirty at camp.
- Have your camper wear proper fitting, sturdy shoes to camp. Campers need to wear sturdy shoes every day due to the natural hazards at camp. Sturdy sandals with a heel strap are acceptable for some camp activities; however, tennis shoes are necessary. Campers may only wear flip flops in the shower.
- Remember to pack extra clothing/shoes in case of rainy weather.
- Zip Lock bags are great for keeping items dry and keeping wet items from leaking on clothes.

CHECK IN ITEMS

Do not pack away in luggage.

- **Medication**
- **Money**

ITEMS TO LEAVE AT HOME

- Food! It only attracts unwanted critters. Camp will provide opportunities for snacks.
- Inappropriate clothing or clothing items that are not functional for camping, such as halter tops, tube tops, or formalwear.
- Items that advertise inappropriate material
- Pocket knives or other weapons

- Any item that would cause distress if it was lost or damaged.

If these, or any other items found to be disrupting to the camp program are brought to camp, they will be collected by a staff member and returned to the camper upon check-out.

LOST AND FOUND

Lost items are displayed to be claimed every day at meals and are laid out during check out. Unclaimed items will be held at YMCA Camp Algonquin until September 1st. Any items left unclaimed by then will be donated to Goodwill Industries.

THE PACKING LIST

CLOTHING

- Shorts for each day and extras
- Shirts for each day and extras
- Long pants or jeans for hiking, horseback riding and cooler days
- Underwear for each day and extras
- Socks for each day and extras
- Pajamas
- Lightweight sweater, jacket or sweatshirt
- Bathing suit (needs to be appropriate for water sports such as a one-piece, tankini or other sport style suit) and beach towel
- Two pairs of properly fitting shoes that can get wet and dirty. One pair needs to be tennis shoes while the other may be a sandal with a sturdy heel strap. (No crocs, jelly shoes, or clogs)

PERSONAL ITEMS

- Soap
- Shampoo and conditioner
- Hairbrush and/or comb
- Hairbands or other hair accessories
- Toothbrush and toothpaste
- Towels and washcloths
- Deodorant and toiletries
- Feminine hygiene supplies*
- Eye care needs*
- Dental care needs*

EQUIPMENT

- Sleeping bag
- Extra sheets and blankets for chilly nights if desired
- Pillow
- Raincoat or poncho
- Flashlight and extra batteries
- Hat with brim
- Laundry Bag
- Insect repellent
- Water bottle with camper's name
- Sunscreen
- Backpack or daypack

OPTIONAL ITEMS

- Inexpensive camera with batteries or charger
- Bandana
- Sandals or flip-flops for the shower
- Stationary or postcards, addresses, pens or pencils, stamps
- Sunglasses
- Books, magazines, or journal for downtime
- Watch
- Boots or rain boots
- Extra swimsuit and towel
- Water shoes/aqua socks
- Safety strap for glasses/sunglasses*
- Personal fan for bunk

EXTRA COUNSELOR IN TRAINING ITEMS

- Notebook with pen/pencil
- Craft and game ideas/books
- Watch
- Khaki Shorts

*if applicable

WELLNESS AND SAFETY

WELLNESS TEAM

The Health Services Director or a wellness team member is on duty at camp at all times. In emergencies and cases of non-routine illnesses and injuries, parents/guardians will be notified immediately. In cases of minor injuries or illnesses (ex: bug bites, scrapes,

headache, minor sunburn, etc.), treatment will be provided. If the wellness team has questions or concerns regarding these minor cases, parents/guardians will be contacted.

YMCA Camp Algonquin's wellness team may be contacted at camphealth@ymcaofbarrycounty.org between May - August. If you have health-related questions or concerns outside of the regular camp season, please contact our camp office.

HEALTH INFORMATION

Health information is required for all campers, regardless of session and program. Health forms are available on your household's online registration portal or by calling the office. All campers must complete the record of immunization section. A current tetanus booster (administered within the last 10 years) is required for all campers.

The security, confidentiality, and privacy of your camper's personal health information will always be protected. Only our Wellness Team will have access to camper health information.

MEDICATIONS

All over-the-counter and prescription medications must be in original containers with the correct, current label, including the camper's name. All medication should be checked in on opening day with the Wellness Team, who will oversee proper administration of all medications. Medications may NOT be kept by campers.

Camp is a different environment from home and school, with new procedures and rules. We want your camper to have a positive experience. If your camper takes prescription medication for any health-related condition, we strongly advise that they continue these medications under the supervision of our Wellness Team. This will ensure that the transition to camp life is smooth and

successful. Please let us know if your child's doctor has advised that your camper not take their medications during camp.

OVER THE COUNTER MEDICATIONS

The Wellness Center has a supply of common over-the-counter medication. Unless your camper takes an over-the-counter drug as a part of their regular medication regiment, we recommend you primarily use the camp's supply if needed.

The following medications are available at the Wellness Center and are recommended by our camp physicians through our standing orders. They will be administered under the health supervisor's or designee's supervision; dosed as appropriate for the camper's weight and/or age.

- Acetaminophen (Tylenol)
- Ibuprofen (Motrin)
- Decongestant (Sudafed)
- Antihistamine (Claritin)
- Antacid (Tums)
- Antidiarrheal (Pepto-Bismol)
- Diphenhydramine (Benadryl)
- Naphazoline/Pheniramine (Visine)
- Expectorant (cough suppressant, cough drops)
- Topical Corticosteroid (Hydrocortisone Cream)

HEAD LICE

YMCA Camp Algonquin has a no lice, no nit policy. The presence of nits, live lice, or dead eggs will require the camper and their belongings to have treatment before admittance to camp. The camper's laundry will also need to be treated to ensure it is lice free. No camper will be admitted back to camp until all lice and eggs (nits) have been removed after the application of a lice killing product. All belongings, including clothes, pillows, and sleeping bag, must be laundered in hot water and dried in a hot dryer. The camper will need to be completely nit free to return to camp. There are no exceptions to

this policy and no refunds for the camp session.

HOMESICKNESS

Though not very often, common, or long-lasting, homesickness can occur at camp. We have experienced staff members that are trained to work with homesick campers. If it occurs, homesickness usually happens at the beginning of the week and quickly dissipates as the camper gets settled into camp life. The first few hours and days are a normal transition phase for everyone, and it is typical for campers to all adjust at different paces.

There are a few things a parent can do ahead of time to help prevent long-lasting homesickness:

- Explain what homesickness is and let them know that it is normal, what it might feel like, and that it will go away.
- Give them some ideas of things they can do to help alleviate homesick feelings.
 - Think about the fun things you will be doing later.
 - Take a special stuffed animal or book that makes her feel secure.
 - Talk to your counselor or a friend.
- Show confidence in your camper that they will do great and will not experience too much homesickness.
- Let them know that you want them to have a good time and make new friends.
- Avoid bargaining. Saying something like, "If you're really homesick, I promise I'll come pick you up right away." sends the message to your camper that you are not confident in their ability to succeed.
- Provide stationary and self-addressed, stamped envelopes to write you notes. Consider preparing letters and bringing them to check in to be

delivered to your camper throughout the week.

- Do not suggest that they call you if they feel homesick. Often, calling home makes homesickness worse, and campers do not have access to the camp phone.
- Lastly, should your camper ask, "What if I get homesick?" remind them of the many people at camp who are there to help.

Here are a few things to remember once you have checked your camper in:

- Once you get your camper moved in, try to leave as soon as possible so your camper can start making new friends and get involved with activities.
- Keep upbeat when you say goodbye. Save your tears until you get to the car where your camper won't see you.
- Be aware that your camper's counselors will engage the campers in singing songs and playing games as soon as you leave.
- You can stay connected to your camper by sending them mail and e-mail while they are at camp.
- You will have access to a secured site with regular posts and photos from all the sessions at camp each week.
- You are always welcome to call or e-mail to check in on your camper.

If you believe your camper is prone to homesickness, please share this information when filling out their health information. You can also discuss it with a staff member at check-in (without involving your camper).

SAFETY AND SECURITY

Access to camp property is limited, controlled, and only authorized visitors are allowed on site. To ensure the safety and security of camp, please limit interruptions in the camp program, and prevent homesickness among campers, unauthorized visitors are not allowed on site. If you need to stop at camp

please call the camp office prior to your arrival.

SEVERE WEATHER

At camp, we have a communication system to alert all staff and campers of any weather watches and warnings. Our staff are trained and drilled in emergency procedures and participate in drills to make sure that they are prepared in case of a weather-related emergency. Campers are also aware of what happens during different types of emergencies.

In case of a weather-related emergency, updates can be found on the YMCA of Barry County [Facebook Page](#).

CAMPER COMMUNICATION

Campers love to hear from home while they are away at camp. We offer options for you to communicate with your camper.

SNAIL MAIL

Campers love cheerful letters from home. You can mail a letter before your camper leaves for camp or after you drop them off. Please address mail as follows:

Camper Name,
Week # or Theme
Cabin Number
YMCA Camp Algonquin
PO Box 252
Hastings, MI 49058

Send your camper with stationary, pre-addressed envelopes or an address list, and stamps, and we will help them get the letter in the mail.

You can stay connected to your camper by sending them an e-mail while they are at camp. Simply send an e-mail to office@ymcaofbarrycounty.org with your camper's name as the subject line. The staff will print it out and deliver it to your camper during mail time. The cost is 50 cents per e-

mail and will come out of your camper's store account.

E-mails or mail received after 12pm / NOON are not delivered until the next day.

TIPS FOR CAMPER COMMUNICATION

DO tell them:

- You know they are having a good time
- You can't wait to hear all about their new friends, the fun activities they are doing, to see their art projects or to learn all of the new songs they are singing
- You hope they are writing down songs, names of new friends, and taking lots of pictures
- Use positive words like love and proud

DON'T tell them about:

- Trips or fun things they are missing out on
- How a sibling cried all night because they are not home
- How much you miss them
- An ill relative or a hurt animal

ELECTRONIC DEVICES

We kindly ask that all electronic devices are left at home. With youth development being one of the focus areas of the YMCA, we would like to encourage participants to be engaged in the programs offered at camp. If any electronics are brought to camp the staff will collect them. Electronics will be stored securely in the Camp Director's office and returned to the parents/guardians during checkout.

DAY CAMP SPECIFICS

It will be beneficial for Day Camp families to read this whole handbook. However, there are a few specifics for our Day Camp programs. You will receive an e-mail from the Day Camp Director two weeks prior to your camper's visit to camp. This e-mail (from daycamp@ymcaofbarrycounty.org) will contain specific additional information you will want to have. The Day Camp Director may be contacted via e-mail between May - August. If you have questions or concerns outside of the regular camp season, please contact our camp office.

Check-in and check-out will happen each day by the parking lot in the big field. If the weather is poor, please follow the black sidewalk to the main building. **Please make sure to check your camper out each day with the staff.** You may be asked to show a photo ID at pick up. **If your child will be leaving early or missing a day of camp please notify the Day Camp Director or the main office.**

Meals & Snacks: Adventure Day Campers are provided breakfast, lunch, and an afternoon snack every day plus supper for the overnight. Tiny Tots are provided a snack each day.

Adventure Day Campers and Tiny Tots are asked to pack the following items in a backpack each day:

- A change of clothes
- Bathing suit (needs to be appropriate for water sports such as a one-piece, tankini or other sport style suit) and towel
- Water bottle
- A light jacket/sweatshirt
- Sunscreen
- Bug spray
- Tennis shoes that can get dirty

ADVENTURE DAY CAMP

Adventure Day Camp will go on a field trip on Tuesdays to the Battle Creek Outdoor Education Center. They will use public transportation to get there and will be back in time to go for a swim before heading home.

On Wednesday nights, Day Campers are invited to stay overnight at Camp Algonquin. This overnight stay is completely optional. Day Campers that decide to go home Wednesday instead of sleeping at camp will need to be picked up at their usual check-out time at 5:00 p.m. When Day Campers choose to stay the night, they have the opportunity to learn about overnight camp and experience the excitement of staying overnight with a group of friends. During the Day Camp Wednesday overnight, the campers will do the zip line (weather permitting), enjoy the themed dinner, and have a campfire. Day Campers will have the opportunity to choose to sleep outdoors (weather permitting) or inside the program room on the floor.

Extra items needed for the overnight:

- Sleeping bag
- Pillow
- Second change of clothing
- Toothbrush & toothpaste
- Pull ups or briefs (if needed)

You may pack any other items you see fit from the overnight packing list but please make sure not to pack more than what your camper can carry on their own.

TEEN TRIP SPECIFICS

It will be beneficial for Teen Trip families to read this whole handbook. However, there are a few specifics for the trip. You will also receive an e-mail from camp two weeks prior to your camper's visit to camp with additional detailed information. Things to note:

- Trip campers will not have camp store accounts. They will be allowed to bring

money to camp with them, but they are responsible for their own money.

- ❑ Trip campers will not be on-site to participate in all of the usual camp activities. They should not expect to do any of them.
- ❑ Families should note that this is a co-ed camping opportunity.
- ❑ All camp rules included in this handbook will still apply while on the trip.

TRIP ITENARY

The itinerary for this trip is flexible for a couple of reasons. The weather may be a factor, and we like to allow these older campers to have an input with some things they do. The campers will spend their first night at YMCA Camp Algonquin preparing for the trip. They will learn about caring for equipment and trip expectations. After packing the vehicles, they will depart camp on Monday mid-day and return Thursday mid-day. While at the campsite, they will cook their meals and may hike, swim, go tubing, relax, and explore the dunes.

TEEN TRIP PACKING LIST

- ❑ 1 Large Backpack
 - Your backpack should be able to fit all the possessions you will need for a 4-day, 3-night stay in a tent.
 - If you do not own a large backpack, another bag will suffice; however, please avoid bags with wheels or totes if possible.
- ❑ Small Daypack backpack
 - for carrying a water bottle, snacks, bathing suit, etc. Drawstring bags make great day packs!
- ❑ Clothing for at least 4 days
 - It never hurts to pack extra socks or underwear.
 - Make sure to bring warm clothes.
- ❑ a rain jacket or poncho.
- ❑ Swimsuit and towel

- ❑ Good fitting, pre-broken in hiking shoes/boots
- ❑ Easy to slip on shoes with a heel strap (no flipflops)
- ❑ Ziploc/ trash bags
 - Great for keeping things dry
- ❑ Any toiletries you may need
 - Deodorant
 - Toothpaste
 - Shampoo
 - Etc.
 - Try to avoid bringing perfume or body spray as it will attract mosquitoes. It is even a good idea to find deodorant and shampoos with no scent or tea tree scented.
- ❑ Bug Spray
- ❑ Sun Screen
- ❑ Flashlight / Headlamp / Lantern
- ❑ A large water bottle
- ❑ Sleeping Bag and Pillow
- ❑ optional items:
 - sleeping pad
 - Sheets

CAMP ARRIVAL AND DEPARTURE

Everyone is excited for the first day of camp. Every effort is taken to make the check-in process as efficient as possible. However, several steps must be taken to ensure that your camper has a healthy and fun camp experience. Please be prepared to spend some time to get through the check-in process. Come dressed for the weather and be prepared to walk and stand.

ARRIVAL

As you arrive at camp, there will be staff on hand to help direct you where to go. Ask any staff member in a Camp Algonquin polo if you need help. The check-in will take place at the camp lodge and will begin promptly at the check-in time listed. Please be patient while

waiting if you arrive at camp early. When you enter the lodge, you and your camper will visit a few different stations to ensure that your paperwork is complete and to open your camp store account if desired.

Your camper will complete a quick health check, which will include a general health screening and a lice check in a private area. By completing lice checks upon arrival, we can avoid or minimize families having to return to camp and reduce the chance of anyone leaving with it. Braids and ponytails may need to be taken out so you may want to wait until after the health check to braid hair.

You can expedite the check-in process by making sure your camper has the items listed below, either already completed, or out and ready to process at the proper check-in stations.

- Completed registration and forms on CampBrain prior to arrival.
- Store money – optional but suggested
- All medications – All inhalers, medicated creams, prescription and non-prescription drugs need to be checked in with the wellness team upon arrival. **They must be in original containers with labels and doctor's release.**

Once check-in is complete, families will be directed to their camper's cabin. Families are invited to help their camper move into the cabin, meet the counselors, and ask any last-minute questions. Please try to keep this process quick as prolonging good-byes can promote homesickness in your camper.

CHECK- OUT

Please verify your check-out day and time (the schedule is on page 14) and plan to pick up your camper at the appropriate time. On-time pick-up eases your camper's nerves during the anticipation of going home. If something happens and you are running late,

please call the camp office so we can let your camper know you are on your way and keep them busy until you arrive.

Please note that prior to pick-up, campers are busy finishing activities, so we ask that you not pick up your camper before their check-out time. We understand that things come up and schedules are busy. If your camper needs to be picked up early, please notify the camp office as soon as possible so we can assure your camper is prepared.

If someone other than a parent is picking up your camper, include those individuals on your camp forms under pick-up authorization, or notify camp staff during check-in. The person picking up each camper may be asked to show a photo ID at pick-up. No campers will be released to unauthorized persons.

If your child will be leaving early or missing a day of camp please notify the Camp Director or the main office.

Please do not take your camper home without signing them out with their counselor.

SPECIAL ARRANGEMENTS

Your camper's program activities will begin immediately after being checked-in. We do not want your camper to miss out on this valuable time to get to know their fellow campers and to settle into camp life. Campers who must arrive late, depart early, or leave during a session are asked to make this request to the Camp Director before the camp session begins.

PETS

Pets are not allowed on camp property. Please leave pets or other animals at home or in the car when dropping off or picking up your camper from camp.

WE ARE EXCITED TO SEE YOU THIS SUMMER!

-The YMCA Camp Algonquin Staff

Typical Daily Schedule

7:15am	Optional Polar Bear Plunge
7:45am	Wake Up & Clean Up
8:20am	All Camp Huddle, Flag, & Breakfast
9:30am	Cabin Rotations, Cabin Choice, or Theme Activity
12:30am	Song Fest
12:45pm	Lunch
1:45pm	Rest Hour
2:45pm	Skill Session
4:00pm	Swim, Store, Arts & Crafts
5:45pm	All Camp Huddle, Flag, & Dinner
7:00pm	Evening Program
9:00pm	Shower/Evening Activities

Bed Times Vary Depending on Age

Arrival and Departure Times

Overnight Camp

Check-In (Sunday) 3:00-4:00pm

Check-out (Friday) 4:00pm

Jr. Overnight Camp

Session A

Check-In (Sunday) 3:00-3:30pm

Check-Out (Tuesday) 11:00am

Jr. Overnight Camp

Session B

Check-In (Tuesday) 3:00-3:30pm

Check-Out (Thursday) 4:30pm

Adventure Day Camp

Check-In (M-F Daily) 8:00am

Check-Out (M-F Daily) 5:00pm

Tiny Tots Day Camp-Morning

Check-In (M-F Daily) 8:00am

Check-Out (M-F Daily) 11:00am

Tiny Tots Day Camp-Afternoon

Check-In (M-F Daily) 2:00pm

Check-Out (M-F Daily) 5:00pm

Teen Trip

Check-In (Sunday) 3:00-3:30pm

Check-out (Thursday) 4:00pm